



**MAQSUT NARIKBAYEV
UNIVERSITY**

**ADMISSION POLICY
MAQSUT NARIKBAYEV UNIVERSITY**

MAQSUT NARIKBAYEV UNIVERSITY Admission Policy

MAQSUT NARIKBAYEV UNIVERSITY Admission Policy was approved by the decision of the Academic and Research Council (minutes No. 140 of June 2, 2023).

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CHAPTER 1. SCOPE OF USE

1.1 This Admission Policy for JSC MAQSUT NARIKBAYEV UNIVERSITY (hereinafter referred to as the University) for professional training academic programmes of higher education (bachelor's program) and postgraduate education (master's and doctoral (PhD) programmes) in 2023 (hereinafter referred to as Rules, Admission Policy) has been developed in order to organize and monitor the admission process of citizens to the University.

1.2 These Rules shall be obligatory for all departments of MAQSUT NARIKBAYEV UNIVERSITY.

1.3 These Rules have been designed to familiarize applicants and their legal representatives at the time of admission and enrollment, as well as internal use at MAQSUT NARIKBAYEV UNIVERSITY and its structural divisions in order to determine the rules and procedure for admitting citizens to the University academic programmes.

CHAPTER 2. REGULATORY REFERENCES

2.1 These Rules have been developed in accordance with the Constitution of the Republic of Kazakhstan, the Law of the Republic of Kazakhstan 'On Education', other regulatory legal acts of the Republic of Kazakhstan, including regulatory and guidance documents of the Ministry of Science and Higher Education of the Republic of Kazakhstan, the Charter of the University, the Academic Policy of the University, decisions of the executive body (the Board) of the University, Academic and Research Council, as well as by orders of the Chairman of the Board of the University and Provost.

CHAPTER 3 DEFINITIONS AND ABBREVIATIONS

3.1 The following definitions and abbreviations shall be applied in these Rules:

MES RK – Ministry of Science and Higher Education of the Republic of Kazakhstan;

LSO – Legal Support Office;

ICD – International Cooperation Department;

KLS – KAZGUU Law School;

ISE – International School of Economics;

SLA – School of Liberal Arts;

UNT – Unified National Testing;

WC – Working Curriculum;

CT – Complex Test;

KEPT – KAZGUU English Placement Test (Entrance examination in English);

OHPE – Organization of Higher and Postgraduate Education;

AP – Academic Programme.

CHAPTER 4. RESPONSIBILITY AND AUTHORITY

4.1 These Rules have been approved by the decision of the Academic and Research Council and signed by the University Provost.

4.2 The Marketing and Sales Department Director shall be responsible for implementing and executing the requirements specified in these Rules, organizing, and coordinating the activities to implement the specific stages of the Rules.

4.3 Responsibility for safety and unauthorized copying of documents in the department and the leakage of official information shall be borne by the heads of the University structural divisions.

CHAPTER 5. GENERAL PROVISIONS

5.1 MAQSUT NARIKBAYEV UNIVERSITY shall admit the individuals with general secondary, technical and vocational, post-secondary, and higher education.

5.2 Admitting applicants to the University shall be carried out by arranging the state educational grants at the expense of the state budget, as well as under a fee basis at the expense of citizens' own funds and other sources.

Individuals with secondary, technical, and vocational or post-secondary education, except for those applying for related areas of higher education training, providing shortened terms of study, who have passed the UNT and scored the results according to *Annex 6*, are allowed to participate in the competition for the higher education grants at the expense of the national budget or local budget on academic programmes of the University.

5.3 Applicants with secondary, technical, and vocational or post-secondary education, with the exception of those who apply for related areas of higher education training providing a shorter study period who did not gain threshold points established in Paragraph 4 of the Standard Rules (by the results of UNT), with the UNT results with inappropriate combination of specialized subjects, with the UNT results nullified, enroll into the OHPE full-time on a paid basis.

5.4 By the end of the academic period in the OHPE such individuals take UNT repeatedly during the year within a given time frame, in accordance with the Rules of Conducting Unified National Testing, established by the order No. 204 of the Minister of Education and Science of the Republic of Kazakhstan dated May 2, 2017 (registered in the Registrar of state registration of regulatory legal acts No. 15173) (hereinafter – Order No. 204).

5.5 Citizens of the Republic of Kazakhstan with technical and vocational, post-secondary or higher education shall be admitted to the University for training in academic programmes of higher education with reduced training periods.

Admission of individuals with technical and vocational or post-secondary education with the qualification of 'middle-level specialist' or 'applied bachelor' in related areas of training for higher education, providing reduced training periods, those under a fee basis education, shall be carried out according to the results of an interview conducted by examination committees of Schools.

The list of related academic programmes in the field of higher education and majors of technical and vocational, post-secondary education shall be approved by the authorized body in the field of education.

Admission of individuals with higher education for reduced training periods under a fee basis shall be carried out according to the results of an interview conducted by the admissions committees of Higher Schools.

5.6 Individuals with secondary or technical and vocational, post-secondary education of the current year, who have passed UNT on time in accordance with the Rules for conducting unified national testing, approved by Order No. 204 of the Minister of Education and Science of the Republic of Kazakhstan, dated 2 May, 2017 (hereinafter referred to as Order No. 204), and the individuals who have gained the threshold point, set in Paragraph 5.9 of these Rules, shall apply to the University Provost under a fee basis admission before receiving a document on general secondary or technical and vocational, post-secondary education.

Whereas students of the final 11 (12) grades of secondary education institutions in the period from 1 February to 25 August of the calendar year shall submit to the University an application addressed to Provost under a fee basis education before receiving a document on general secondary education.

5.7 Admission of citizens with general secondary education who have completed compulsory military service, to study at OHPE on a paid basis is carried out within two years after completing compulsory military service based on the results of the interview conducted by the Admissions Committee of OHPE during the calendar year. In this case, the enrollment of citizens who have completed military service is carried out in accordance with the academic calendar 5 (five) days before the start of the next academic period.

5.8 Admission of international students according to the allocated quota based on the state educational order to the international higher education institutions, created on the basis of interstate agreements shall be carried out by the University independently.

5.9 Admission of international students to the University under a fee basis education shall be carried out according to the results of an interview conducted by the admissions committees of Higher School. In this case, the enrollment of foreign citizens shall be carried out in accordance with the academic calendar within five (5) days before the start of the next academic period.

5.10 The list of academic programmes of the University shall be given in Annexes 1, 2 and 3 in the context of secondary general education, vocational education, higher and postgraduate education.

5.11 The list of bachelor's programmes shall be approved by the Order of MES RK (Annex 4), for individuals who graduated from rural educational organizations; the quotas shall be established for admission to higher education institutions of the Republic of Kazakhstan.

5.12 The University admits the following categories of students and trainees:

5.12.1 **A student** – any student who intends to complete academic programmes and obtain an academic degree. Students shall be bachelor students, master students and doctoral students.

5.12.2 **An audit student** – any individual admitted to the part of the academic programme without obtaining an academic degree.

5.12.3 **A non-degree student** – any individual, who has fulfilled the admission requirements of the Higher School, admitted to the academic programme and to the part of the academic programme.

5.12.4 A Trainee student of **Bachelor's Program for High School Students (Provisional Programme) (10-11 grades)**.

An individual admitted to the programmes as a non-degree student is to have a document confirming the completion of secondary general education, a diploma of technical and vocational or higher education, or a valid certificate of passing unified national testing or complex testing of applicants.

An individual who wishes to attend the University courses must submit all the required documents in accordance with Paragraph 6 of the Rules and submit an application for permission to the Academic Quality Assurance Committee of the relevant School no later than five working days before the start of the academic period. The admission of non-degree students to master the courses shall be carried out by order of the Provost based on the decision of Academic Quality Assurance Committees of Higher Schools. The personal applications of the students shall be handed to the Student Service Center for storage.

5.13 Admissions committees of Higher Schools shall be provided in the University for the period of the applicants' entrance examinations.

The committees shall have the following functions:

- Conducting interviews/entrance examinations for admitting international students;
- Conducting creative entrance examinations for admitting to Journalism academic programme: Analytics and Investigations;
- Conducting interviews/entrance examinations for admitting master's and doctoral programmes;
- Conducting interviews/entrance examinations for admitting programmes with reduced training periods;
- Conducting interviews/entrance examinations to determine the individual cost of training;
- Conducting interviews/entrance examinations for applicants for dual degree/joint programmes;
- Selected questions on entrance examinations in mathematics and English for master's and bachelor's programmes.

CHAPTER 6. MAQSUT NARIKBAYEV UNIVERSITY ENROLLMENT PROCEDURES

6.1 Enrollment in the University for full-time bachelor's programmes:

6.1.1 Enrollment of students for bachelor's programmes in the University shall be carried out by the Admissions committee **from 10 to 25 August 2023**.

6.1.2 Applicants shall submit the following documents to the Admissions committee:

- a document confirming the secondary (general secondary), technical and vocational (initial vocational or vocational secondary), post-secondary or higher (higher vocational) education (original);

- 3x4 sized 6 photos (electronical and offline);
- 075-Y medical certificate;
- fluorography picture (original);
- UNT certificate;
- Electronic certificate of awarding educational grant;
- results of KEPT or international certificate of English proficiency;
- Minutes of the Higher School admissions committee to ISE, KLS and SLA on admission (if any);
- original and copy of ID, original and copy of birth certificate (if the applicant is under-age);
- a copy of the military registration certificate or military ID (for male students at full-time academic programmes);
- Individuals with documents on technical and vocational, post-secondary education, who have confirmed their qualifications and have worked in their qualifications for no less than one year, additionally submit one of the following documents:
 - employment record book (the original shall be provided for verification);
 - service record (list of information about the work, labor activity of the employee), signed by the employer, certified by the seal of the organization (if any);
 - archive certificate containing information about the employee's labor activity;
 - extract from the unified accumulative pension fund on the transferred mandatory pension contributions and information from the State Social Insurance Fund on the social contributions made;
 - employment contract with a note by the employer on the date and grounds for its termination;
 - extracts from the employer's acts confirming the emergence and termination of labor relations based on the conclusion and termination of an employment contract;
 - extracts from the payroll of employees.
 - admission fee receipt.

6.1.3 Applicants to the University, or their legal representatives conclude an agreement on the provision of fee-based educational services in the established form.

6.1.4 The University enrolls graduates of general secondary education institutions (Schools) of the current year, graduates of general secondary education institutions (Schools) of previous years, as well as graduates of technical and vocational education, who have gained at least 50 points out of 140 points according to the results of UNT, 75 points out of 140 for Law degree, 60 out of 140 for Psychology, Tourism, Hospitality degree. Whereas the threshold points in compulsory subjects shall be at least 5 points for each section of the 1st block (The History of Kazakhstan, Mathematical literacy, Reading literacy – language of instruction), the threshold points for core subjects shall be specified in Annex 1. With regard to the state academic programme Journalism: Analytics and Investigations only History of Kazakhstan and Reading literacy will be taken into account in the first set of compulsory subjects of UNT. For individuals with technical and vocational, post-secondary education, applying for the related training areas in higher education, providing the reduced training periods, who have passed UNT and who wish to participate in the competition in assigning educational grants of higher education at the expense of the state budget or the local budget, it is necessary to score no less than 25 points based on the results of UNT, including no less than 5 points in general professional subject and at least 5 points in special subject, with the exception of those applying for academic programmes of higher education that require creative training, the threshold points in special subjects shall be specified in Annex 2.

6.1.5 Additional requirements for enrolling to academic programmes of KLS, ISE and SLA of the University shall be established in Paragraphs 7, 8, 9 and 10 of these Rules.

6.1.6 Enrollment in the number of students of the University shall be carried out based on the order of the first head or a person performing his/her duties.

6.1.7 Documents submitted in a foreign language must have a notarized translation into Kazakh or Russian.

6.1.8 Educational documents issued by foreign educational institutions shall be held through nostrification (recognition) procedure in the manner prescribed by the legislations after the enrollment of individuals, during the first academic period.

6.1.9 The University shall provide the authorized body with information in the established forms and within the established due dates, and after the completion of enrollment within ten days shall provide the final report on organization and procedure of admission.

6.1.10 Issues not regulated by these Rules are subject to consideration by the University Admissions committee.

CHAPTER 7. REQUIREMENTS FOR APPLICANTS' ADMISSION TESTS ON FOREIGN LANGUAGES AND ENTRANCE EXAMINATIONS ON KAZAKH/RUSSIAN

7.1 For admission to academic programmes (full-time) of the University, one of the prerequisites shall be the passing KAZGUU English Placement Test and entrance testing on Kazakh/Russian (Annex 6).

7.2 Entrance requirements for English proficiency level for admission to the University's academic programmes shall be specified in Table 1.

The Kazakh/Russian language test is taken to determine the level, information about the language level is required for students to register for "Kazakh Language" / "Russian Language" courses (Table 2).

Table 1 Entrance requirements for English proficiency (in accordance with Common European Framework Language System).

Name of academic programme	English proficiency level in accordance with KEPT (CEFR) results	Academic IELTS	TOEFL IBT, PET/FCE/CAE * (IELTS equivalent)
6B04201 – Jurisprudence 6B04203 – Law and Law Enforcement	Not required	Not required	Not required
6B04202 – International law	Pre-Intermediate (A2) (50% out of 100%)	At least 5,0	IBT at least 35 B1 Preliminary at least 154 B2 First at least 154 C1 Advanced at least 160
6B04111-Business Administration in Accounting 6B04114-Business Administration in Finance 6B04112 - Business Administration in Economics and Data Science 6B04115 - Business Administration in Management 6B04116 - Business Administration in IT 6B04116 - Business Administration in Marketing	Pre-Intermediate (A2) (45% out of 100%)	At least 5,0	IBT at least 35 B1 Preliminary at least 154 B2 First at least 154 C1 Advanced at least 160
6B03103 – International Relations	Intermediate B1 (60% out of 100%)	At least 5,5	IBT at least 46 B1 Preliminary at least 160 B2 First at least 160 C1 Advanced at least 160

6B11101 – Hospitality 6B11102 – Tourism (study period – 3 years, 4 years)	Pre-Intermediate (A2) (40% out of 100%)	At least 4, 5	IBT at least 32 B1 Preliminary at least 145 B2 First at least 145 C1 Advanced at least 160
6B02301 Translation Studies (English language of instructions, study period – 4 years)	Intermediate B1 (60% out of 100%)	At least 5,0	IBT at least 35 B1 Preliminary at least 154 B2 First at least 154 C1 Advanced at least 160
6B02301 Translation Studies (study period – 3 years)	Intermediate B1 (65% out of 100%)	At least 5,5	IBT at least 46 B1 Preliminary at least 160 B2 First at least 160 C1 Advanced at least 160
6B02302 - Applied Linguistics (study period – 4 years)	Intermediate B1 (60% out of 100%)	At least 5,0	IBT at least 35 B1 Preliminary at least 154 B2 First at least 154 C1 Advanced at least 160
6B02302 – Applied Linguistics (study period – 3 years)	Intermediate B1 (65% out of 100%)	At least 5,5	IBT at least 46 B1 Preliminary at least 160 B2 First at least 160 C1 Advanced at least 160
6B02303 – Kazakh-English Languages and Linguistics (study period – 3 years, 4 years)	Not required	Not required	Not required
6B03101 – Psychology (study period - 3 years, 4 years)	Not required	Not required	Not required
6B03201 – Journalism: Analytics and Investigations (study period - 3 years, 4 years)	Not required	Not required	Not required

** Note: The decision on admission to the Translation Studies and Applied Linguistics Programmes for applicants who scored 50 to 59 points on the KEPT is made by the Academic Quality Assurance Committee until August 15, 2023. Before the decision is made, applicants may sign up for the waiting list.*

Table 2. Kazakh/Russian language placement test

Title of academic programme	Language option	Registration for courses after the issuance of the admission order
6B11101 – Hospitality (study period – 4 years) 6B11102 – Tourism (study period – 4 years) 6B02301 Translation Studies (English language of instructions, study period – 4 years) 6B02302 – Applied Linguistics (study period – 4 years)	Applicant independently chooses Kazakh or Russian language	When passing the test in Kazakh language , after admission student must register for the Kazakh language course. When passing the test in Russian language - for the Russian language course

6B02301 Translation Studies (study period – 3 years) 6B02302 - Applied Linguistics (study period – 3 years) 6B11102 – Tourism (study period – 3 years) 6B03101 Psychology (study period – 3 years)	Applicant independently chooses Kazakh or Russian language	Contact advisor during the registration period with an application for transfer of credits
6B03101 Psychology (study period – 4 years)	Applicants to the Kazakh language of instructions - take a test in Russian language, and for the Russian language of instructions - in the Kazakh language	Applicants to the Kazakh language department - register for the Russian language course. Applicants to the Russian language department - register for the Kazakh language course
6B02303 Kazakh-English Languages and Linguistics (study period – 3 years, 4 years)	Not required	Student must register for the Kazakh language course
6B03201 Journalism: Analytics and Investigations (study period - 3 years, 4 years)	Not required	Applicants to the Russian language of instructions - register for the Russian language course. Applicants to the Kazakh language of instructions register for the Kazakh language course.

7.3 In case the applicant scores the number of points on KEPT below the required level, the decision on admission shall be made based on the decision of AQAC (Academic Quality Assurance Committee) of the relevant Higher School. Registration for other courses that require a certain level of foreign language proficiency, or for courses that do not correspond to the language of instructions, will be allowed based on the decision of the respective Higher School. Monitoring the implementation of the decision shall be borne to the advisor of the relevant academic programme.

7.4 KAZGUU English Placement Test shall be exempted for the following:

- applicants provided a supporting document of English language proficiency in accordance with the requirements of the higher Schools listed in Table 1 (Academic IELTS, TOEFL IBT, Cambridge PET/FCE/CAE). Academic IELTS and TOEFL certificates must be valid as of August 25, 2023 (inclusive).

The applicant must submit a copy and the original certificate (for verification) of the Academic IELTS, TOEFL IBT, Cambridge RET/FCE/CAE to the Admissions Committee before the admission order is issued. The certificate is verified by the Department of English Language on the official websites <https://ielts.ucles.org.uk/> and cambridgeenglish.org/verifiers

7.5 The applicant has the right to take the KEPT **three times** on a paid basis according to the price register. **The Admission committee is responsible for organizing the registration for the KEPT and recording the number of attempts to pass the KEPT.**

7.6 The Schedule of KAZGUU Placement Test – the entrance testing on Kazakh/Russian and English Language:

From June 16 to August 26 (inclusive) 2023 applicant may take KEPT online according to the following schedule:

TIME		DATES		
9.30 - 10.00	Registration	June	July	August
10.00-11.00	Test in English language: reading, listening, writing	06.06.23	04.07.23	01-04.08.23
11.00-13.00		08.06.23	11.07.23	07-11.08.23
13.00-14.00	Speaking (English language)	13.06.23	13.07.23	14-18.08.23
14.00-15.00	Break	15.06.23	17-21.07.23	21-25.08.23
15.00-16.00		20.06.23	24-28.07.23	
		22.06.23	31.07.23	
		27.06.23		
	29.06.23			
15.00-16.00	Test in Kazakh, Russian language: reading, listening, writing			
	Speaking (Kazakh, Russian language)			

CHAPTER 8. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO KAZGUU LAW SCHOOL

8.1 Upon admission to academic programmes of KLS, it is necessary to fulfill the general requirements of the University for admission (specified in Sections 5, 6, 7).

8.2 An applicant applying for academic programmes of KAZGUU Law School and having an Academic IELTS Band Score from 5.5 and above or its equivalent (Academic IELTS, TOEFL IBT, Cambridge PET/FCE/CAE) shall be credited with the relevant courses (see Table 2) with a 100% grade (A, 'Excellent', 4.0):

Table 2. Transfer of credits in English according to KLS EP:

Name of courses for transfer credits	Number of credits	Reason
6B04202 International Law		
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First» / «Cambridge English: C1 Advanced» (1 semester)	5	Academic IELTS starting from 5.5 Band Score (minimum 5.5 in Writing and Speaking sections) or TOEFL (TOEFL IBT 46), or PET (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or FCE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or CAE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher)
«Cambridge English: C1+ Advanced» (2 semester)	5	Certificate of Academic IELTS starting from 7.0 Band Score (minimum 5.5 in Writing and Speaking sections) or its equivalent TOEFL IBT (starting from 94), C1 Advanced (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)
6B04201 Jurisprudence, 6B04203 Law and Law Enforcement		

«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/«Cambridge English: C1 Advanced» (1 semester)	5	Academic IELTS starting from 5.5 Band Score (minimum 5.5 in Writing and Speaking sections) or TOEFL (TOEFL IBT 46), or PET (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or FCE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or CAE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher)
«Cambridge English: C1+ Advanced» (2 semester)	5	Certificate of Academic IELTS starting from 7.0 Band Score (minimum 5.5 in Writing and Speaking sections) or its equivalent TOEFL IBT (starting from 94), C1 Advanced (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)

8.3 By the decision of the Academic Quality Assurance Committee, the transfer of academic credits shall be made for:

- graduate students of the International Baccalaureate Program and Nazarbayev Intellectual Schools;
- students with technical vocational education in related academic programmes;
- master students who have studied the courses of the academic programme of the master’s program during the period of study in a bachelor’s degree;
- trainee students of the Bachelor's Program for High School Students (Provisional Programme) who have mastered the courses of the bachelor’s program, when enrolled in the University;
- non-degree students who have mastered the courses of the bachelor’s or master’s academic program memes, when enrolled in the University bachelor’s or master’s programmes.

Requirements for transfer credits shall be prescribed in the academic catalog of the Higher School.

8.4 Requirements for admission to full-time education with reduced training periods.

8.4.1 The applicants shall be accepted for full-time Jurisprudence academic programme on the basis of secondary vocational education (period of study – 3 years) for reduced training periods.

8.4.2 For enrolling in an educational grant, the applicant must score according to the results of UNT (no less than 50 points), including no less than 5 points in general and special subjects (for each of the subjects);

8.4.3 In case there is a qualification specified in the diploma of secondary vocational education, related to the group of academic programmes **6B042 – Law**, the applicant shall be admitted to fee-based education on the basis of an interview with the members of the Higher School Admissions committee. The Higher School Admissions committee shall make a decision on admission by 24 August and submit it to the Admissions committee.

8.4.4. The enrollment procedure for applicants with double diploma/joint programmes, including the procedure and conditions for admission, the list of required documents, shall be determined by a bilateral agreement with the Partner University and annexes to this agreement.

CHAPTER 9. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO INTERNATIONAL SCHOOL OF ECONOMICS

9.1 Applicants applying for ISE academic programmes shall submit the list of documents to the University Admissions committee (specified in Sections 5, 6, 7).

9.2 An applicant applying for ISE academic programmes and having the Academic IELTS Band Score from 5.0 or higher (for Economics and Data Science, Management, Finances, Accounting, Marketing, IT in Business academic programmes) and from 5.5 and higher (for International Relations educational

program) or its equivalent TOEFL IBT/FCE/CAE, shall be credited with the relevant courses (see Table 3) with a 100% grade (A, 'Excellent', 4.0):

Table 3. Transfer of credits in English according to ISE EP:

Name of courses for transfer credits	Number of credits	Reason	Remarks
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/ «Cambridge English: C1 Advanced» (1 semester)	10	Academic IELTS starting from 5.5 Band Score (minimum 5.5 in Writing and Speaking sections) or TOEFL (TOEFL IBT 46), or PET (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or FCE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or CAE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher)	For Economics and Data Science, Management, Finances, Accounting, Marketing, IT in Business Academic programmes
«Cambridge English: B1 Preliminary» / «Cambridge English: B2 First»/ «Cambridge English: C1 Advanced» (1 semester)	10	IELTS starting from 6.0 Band Score (minimum 5.5 in the sections Writing and Speaking) or its equivalent TOEFL IBT (starting from 60), B1 Preliminary (Overall Score: 169 and higher; Writing and Speaking score: 162 and higher), B2 First (Overall Score: 169 and higher; Writing and Speaking score: 162 and higher), C1 Advanced (Overall Score: 169 and higher; Writing and Speaking score: 162 and higher)	For International Relations EP
«Cambridge English: C1+ Advanced» (2 semester)	10	Certificate of Academic IELTS from 7.0 Band Score (minimum 5.5 in the sections Writing and Speaking) or its equivalent TOEFL IBT (starting from 94), C1 Advanced (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)	

Entrance UNT requirements:

Academic programme	Recommended entry requirements, UNT score	In case of Fail score in Mathematics	Recommendation
BBA in Finance		25 points or higher	Enrollment
BBA in Accounting		15-24 points	Enrollment, without the right to study the courses of Math and Specialized Field. Students will have to improve their level of knowledge in Mathematics, retake the internal test in December

	25 points or higher		2023, in case of a Pass score will continue their studies. In case of a Fail score - retake the test in 6 months or transfer to another educational program. In the first semester the category of students who did not score the required threshold in Mathematics can study up to 30 credits from the General Education Courses cycle.
BBA in Economics and Data Science		14 points or lower	No enrollment
BBA in IT			
BBA in Management			
BBA in Marketing			

9.3 By the decision of the Academic Quality Assurance Committee, the transfer of academic credits shall be made for:

- graduate students of the International Baccalaureate Program and Nazarbayev Intellectual Schools; students completed the Foundation program of Nazarbayev University, as well as other foreign universities. Foundation program of foreign universities will be considered individually depending on the rating of the university.
- students with technical vocational education in related academic programmes in the General Education Courses cycle, depending on the language of instruction;
- master students who have studied the courses of the academic programme of the master’s program during the period of study in a bachelor’s degree;
- trainee students of the Bachelor's Program for High School Students (Provisional Programme) who have mastered the courses of the bachelor’s program, when enrolled in the University;
- non-degree students who have mastered the courses of the bachelor’s or master’s academic programmes, when enrolled in the University bachelor’s or master’s programmes. Requirements for transfer credits shall be prescribed in the academic catalog of the Higher School.

Entrance requirements for UNT/KEPT scores:

Educational Program	Recommended entry requirement, UNT/KEPT scores	In case of Fail score in KEPT	Recommendation
BBA in Finance	KEPT 45 points or higher	KEPT 45 points or higher	Enrollment in EP
		KEPT 36-44 points	<ul style="list-style-type: none"> - Take additional English language courses during the semester/academic year, retake KEPT in December 2023, if the student receives a pass score, to allow registration for English B1+ or - Register for A2 course (which will not be part of the core studies (above 240 ECTS)), in case of a grade of 70+% allow registration for B1. - In this case, the student is allowed to register only for the General Education Courses cycle, the student is allowed to register for specialized courses only after passing the B1+ with a grade of at least 70%

BBA in Accounting		30-35 points	<ul style="list-style-type: none"> - Enrollment in EP - Take additional English language courses during the semester/academic year, retake KEPT in December 2023, if the student receives a pass score, to allow registration for English B1. In this case, the student is only allowed to register for General Education Courses and is not allowed to register for specialized courses until the required KEPT score is obtained.
BBA in Economics and Data Science		Below 30 points	Not recommended for enrollment
BBA in IT			
BBA in Management			
BBA in Marketing			
BA in International Relations	30 points UNT/or equivalent of KEPT in the form of international certificates listed in Table 1, CHAPTER 7, at least 60 points		Enrollment in International Relations EP
		KEPT 50-59	Enroll in International Relations with the condition: take additional courses in English, then retake the KEPT in December 2023. Until the student achieves the required score on the KEPT is allowed to register only for the General Education Courses cycle, the registration is not allowed for specialized disciplines. It is allowed to register for B1 (which will not be part of the core studies (beyond 240 ECTS)), in case of obtaining a grade of 70+%, it is allowed to register for B2.
		40-49	Enroll in the International Relations program with the following condition: take additional English courses, then retake the KEPT in December 2023. Until the student achieves the required score on the KEPT, he/she is allowed to register only for General Education Courses; registration on specialized courses is not allowed.
		Below 40 points	Not recommended for enrollment

Entry requirements for UNT scores in the World History subject for the International Relations program

Educational Program	UNT score	Recommendation
International Relations	15 points or higher	Enrollment in EP
	Starting from 13 to 14 points	Enrollment in EP if the total UNT score is 100 or higher and the entrance requirements to the English language program are met.
	Below 13 points	Not recommended for enrollment

CHAPTER 10. ADMISSION RULES AND PROCEDURE FOR APPLICANTS TO THE SCHOOL OF LIBERAL ARTS

10.1. Applicants applying for the SLA academic programmes shall submit the list of documents to the University Admissions committee (specified in Sections 5, 6, 7). Enrollment decision on the programmes in English language is made according to the following table:

Name of the Educational Program	Number of KEPT score	Enrollment decision
6B11101 - Hospitality 6B11102 – Tourism (term of study - 3 years, 4 years)	40 and higher	- Enroll in Educational Program
	starting from 30 to 40	- Enroll on the condition that the student takes responsibility for mastering courses in English and signs the appropriate application form
	starting from 0 to 29	No enrollment in program
6B02301 Translation Studies (English language program, term of study - 4 years) 6B02302 Applied Linguistics (term of study - 4 years)	60 and higher	- Enroll in Educational Program
	starting from 50 to 59	- Enroll on the condition that the student takes responsibility for mastering courses in English and signs the appropriate application form
	starting from 0 to 49	No enrollment in program
6B02301 Translation Studies (term of study - 3 years) 6B02302 – Applied Linguistics (term of study - 3 years)	65 and higher	- Enroll in Educational Program
	starting from 55 to 64	- Enroll on the condition that the student takes responsibility for mastering courses in English and signs the appropriate application form
	starting from 0 to 54	No enrollment in program

10.2. Applicants with Academic IELTS/ TOEFL IBT/ PET/ FCE/ CAE/¹ of the appropriate level will be transferred credits for English language courses with a grade of 100% (A; 'excellent'; 4.0) according to the following tables:

Table 10.2.1 Transfer credits of English language for Tourism and Hospitality Academic programmes

Name of courses for transfer credits	Number of credits	Reason – certificate
«Cambridge English: B1 Preliminary» /«Cambridge English: B2 First» /«Cambridge English: C1 Advanced» (1 semester)	10	Academic IELTS starting from 5.5 Band Score (minimum 5.5 in Writing and Speaking sections) or TOEFL (TOEFL IBT 46 IBT), or PET (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or FCE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or CAE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher)
«Cambridge English: C1+ Advanced» (2 semester)	10	Academic IELTS starting from 7.0 Band Score (minimum 5.5 in Writing and Speaking) sections or TOEFL (TOEFL IBT от 94), либо CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)

¹ Only those FCE/CAE/CET/RET certificates obtained by candidates not later than 3 years prior to enrollment in KAZGUU University are accepted for consideration

Table 10.2.2 Transfer credits of English language for Journalism: Analysis and Investigations, Psychology Academic programmes

Name of courses for transfer credits	Number of credits	Reason – certificate
«Cambridge English: B1 Preliminary» /«Cambridge English: B2 First» /«Cambridge English: C1 Advanced» (1 semester)	5	<ul style="list-style-type: none"> • Academic IELTS starting from 5.5 Band Score (minimum 5.5 in Writing and Speaking sections) or • TOEFL (TOEFL IBT 46), or • PET (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or • FCE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher), or • CAE (Overall Score: 162 and higher; Writing and Speaking score: 162 and higher)
«Cambridge English: C1+ Advanced» (2 semester)	5	<ul style="list-style-type: none"> • Academic IELTS starting from 7.0 Band Score (minimum 5.5 in Writing and Speaking sections) or TOEFL (TOEFL IBT starting from 94), or • CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)

Table 10.2.3 Transfer credits of English language for Kazakh and English Languages and Linguistics Educational Program

Name of courses for transfer credits	Number of credits	Reason – certificate
Basic Foreign Language I	10	<ul style="list-style-type: none"> • Academic IELTS starting from 7.0 Band Score (minimum 5.5 in Writing and Speaking sections) or • TOEFL (TOEFL IBT starting from 94), • CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)
Basic Foreign Language II	10	<ul style="list-style-type: none"> • Academic IELTS starting from 8.0 Band Score (minimum 5.5 in Writing and Speaking sections) or • TOEFL (TOEFL IBT starting from 110), or • CAE (Overall Score: 200 and higher; Writing and Speaking score: 162 and higher)

Table 10.2.4 Transfer credits of English language for Translation Studies and Applied Linguistics Academic programmes

Name of courses for transfer credits	Number of credits	Reason – certificate
Basic Foreign Language B1	10	<ul style="list-style-type: none"> • Academic IELTS starting from 7.0 Band Score (minimum 5.5 in Writing and Speaking sections) or • TOEFL (TOEFL IBT or 94), or • CAE (Overall Score: 185 and higher; Writing and Speaking score: 162 and higher)
Basic Foreign Language B2	10	<ul style="list-style-type: none"> • Academic IELTS starting from 8.0 Band Score (minimum 5.5 in Writing and Speaking sections) or • TOEFL (TOEFL IBT or 110), or • CAE (Overall Score: 200 and higher; Writing and Speaking score: 162 and higher)

10.3 By the decision of the Academic Quality Assurance Committee, the transfer of academic credits shall be made for:

- graduate students of the International Baccalaureate Program and Nazarbayev Intellectual Schools;
- students with technical vocational education in related academic programmes;
- students with learning outcomes and positive grades from previous levels of study and other formal education organizations;
- Students of the Bachelor's Program for High School Students (Provisional Programme) who have mastered the courses of the bachelor's program, when enrolled in the University;
- non-degree students who have mastered the courses of the bachelor's or master's academic programmes, when enrolled in the University bachelor's or master's programmes.

Requirements for transfer credits shall be prescribed in the academic catalog of the Higher School

10.4 Requirements for admission to full-time education with reduced training periods on the basis of vocational education:

10.4.1 On Applied Linguistics, Translation Studies, Psychology, Kazakh-English Languages and Linguistics, Tourism, Hospitality, Journalism: Analytics and Investigations, on full-time academic programmes with a shortened term of study are accepted applicants on the basis of secondary vocational education (term of study - 3 years).

10.4.2 For enrolling in an educational grant, the applicant must score according to the results of UNT (no less than 50 points), including no less than 5 points in general and special subjects (for each of the subjects);

10.4.3 In case there is a qualification specified in the diploma of secondary vocational education, related to the group of academic programmes (see Annex 12), the applicant shall be admitted to fee-based education on the basis of an interview with the members of the Higher School Admissions committee. The Higher School Admissions committee shall make a decision on admission by 25 August and submit it to the Admissions committee.

10.4.4 Individuals with the documents of technical and vocational, post-secondary education, who confirmed the qualification and have work experience in the educational program no less than a year, additionally submit one of the documents indicated in 6.1.3.

10.5 The procedure for admission of applicants to double degree/joint programmes, including the procedure and conditions of admission, the list of required documents, is determined by the bilateral agreement with the partner university and the annexes to the agreement.

10.6 Procedure of creative examinations for admission to the Journalism: Analysis and Investigations Educational Program

10.6.1 Admission to study under this educational program is carried out taking into account the results of creative examinations. To organize and conduct the creative exams, an examination commission shall be created for the period of the examinations.

10.6.2 Applicants for the indicated educational program shall submit the following documents to the admissions committee to pass the creative examinations:

- document on general secondary or technical and vocational, post-secondary education (original);
- 3x4 sized 2 photos;
- ID card copy;
- UNT certificate (if available);

10.6.3 Acceptance of applications from the applicant for creative examinations lasts from **June 20 to July 7, 2023**. Creative examinations are conducted from **July 8 to July 13, 2023**.

10.6.4 The form of creative examinations is established in accordance with the Annex 1. The program of conducting creative examinations is developed by SLA and approved by the Chairman of the Admission Committee of the OHPE.

10.6.5 Applicants take creative examination in a selected institution.

10.6.6 For individuals with secondary or technical and vocational, post-secondary education, enrolling in a group of academic programmes of higher education that require creative training, History of Kazakhstan, and Reading Literacy (language of instruction) are taken into account.

10.6.7 The schedule of creative examinations (the form of conducting examinations, date, time and place, consultation) is approved by the Chairman of the admissions committee and is brought to the attention of applicants before the acceptance of documents.

10.6.8 Access to the room, where creative examinations are conducted, is granted upon provision of an identity document. In this case, creative examinations are held in classrooms (rooms) equipped with video and (or) audio recording.

10.6.9 Before the start of the creative examinations, applicants are given examination material and the procedure for preparing the title pages is explained, as well as the start and end times of the creative examinations, the time and place of the announcement of the results, and the procedure for filing an appeal.

10.6.10 Creative examinations for applicants with documents on general secondary or technical and vocational, post-secondary education, are evaluated on a 45-point system.

10.6.11 The results of the creative examinations are filled in a grade sheet and minutes of the commission and are transmitted to the executive secretary of the selection committee (his/her deputy) to announce the results. The minutes of the commission is signed by the chairman and all members of the commission present.

10.6.12 The results of creative examinations are announced at the day of conducting the examination.

10.6.13 For the period of the exams, in order to comply with the requirements of the creative examination, resolve controversial issues, protect the rights of persons passing the relevant exams, by order of the head of the University, an appeal commission is created, which consists of an odd number of members, including its chairman.

10.6.14 An application for an appeal is submitted to the chairman of the appeal commission individually by the person who took the special or creative exam, which is accepted until 13:00 the next day after the announcement of the results of the special or creative exam and is considered by the appeal commission within one day.

10.6.15 The decision of the appeal commission is considered valid if at least two thirds of its members are present at the meeting. The decision on the appeal on disagreement with the results of a special or creative examination is made by a majority vote of the number of members of the commission present. If the votes of the members of the appeal commission are equal, the chairman's vote is decisive. The work of the appeal commission is documented by minutes signed by the chairman and all members of the commission present.

10.6.16 On the day of completion of the creative examination, the members of the admissions committee transfer the results of the creative exam of applicants for participation in the competition for the award of an educational grant of higher education at the expense of the state budget and (or) enrollment in the institution for paid education to the information system of the National Testing Center of the Ministry of Science and Higher Education of the Republic of Kazakhstan.

10.6.17 **Holders of educational grants** for groups of creative academic programmes of higher education are enrolled in the institution, **regardless of** the place of taking the creative exam.

CHAPTER 11. ADMISSION RULES FOR MASTER'S AND DOCTORAL (PHD) PROGRAMMES

11.1 Requirements for candidates:

11.1.1 According to the Standard Rules for admission to studies in educational organizations implementing academic programmes of postgraduate education (Order of the Minister of Education and Science of the Republic of Kazakhstan) the acceptance of applications to Master's degree programmes will run from 1 June to 15 July and from November 5 to November 18 of the calendar year. Acceptance of applications for Doctoral degree programmes will start from July 3 to August 3 and from November 5 to November 18 of the calendar year. Entrance examinations for groups of academic programmes for Doctoral degree programmes are held from 4 to 20 August of the calendar year.

Enrollment in Master's and Doctoral degree - until August 28 and from December 26 to January 10 of the calendar year.

Acceptance of applications for Master's degree programmes in the University to take Complex Testing is carried out through the website of NTC of the Ministry of Education and Science.

Acceptance of applications for Doctoral degree programmes in the University to take Complex Testing is carried out through the website of NTC of the Ministry of Education and Science.

11.1.2 The CT is held from July 20 to August 10 and November 19 to December 11 of the calendar year. In accordance with Annex 2 of Order No. 600, and the University Academic Policy, the individuals who have mastered the relevant or related professional higher education curriculum of no less than 240 ECTS (European Credit Transfer and Accumulation System) shall be admitted to Master's program. In case the applicant's major does not correspond to the chosen academic program, or is not related, it is mandatory to have at least 3 years of work experience in the selected program. The exception shall be applied for cross-subject programmes.

11.1.3 Individuals applying for master's program shall pass CT, including Foreign language proficiency test (optional English, German and French), Proficiency profile test on academic programme, Readiness for training test optional in Kazakh or Russian.

11.1.4 The passing score for admission to the research and pedagogical Master's program under the state educational order and on a paid basis is 75 points, in the specialized Master's program - 50 points.

11.1.5 Individuals applying for master's program with English language of instruction shall pass CT, including Proficiency profile test on academic programme in English and Readiness for training test optional in Kazakh, Russian or English.

CT shall be carried out by National Testing Center of the Ministry of Science and Higher Education of the Republic of Kazakhstan at places for conducting CT, determined by the Ministry of Science and Higher Education of the Republic of Kazakhstan (hereinafter referred to as MES RK).

A certificate shall be issued based on the CT results. Retaking CT in one and the same year shall be prohibited. Conducting CT shall be carried out in accordance with the Rules, approved by the authorized body in the field of education.

11.1.5 Individuals who have received educational documents in foreign educational institutions, in accordance with Paragraph 5 of the Model Rules for admission to training in the organization implementing academic programmes of postgraduate education, for admission to master's and doctoral programmes in accordance with the received level of education and training profile, it is necessary to pass the recognition or nostrification procedure of educational documents and submit a certificate of recognition/nostrification of educational documents to the Admissions committee. Educational documents issued by foreign educational institutions shall be recognized on the territory of the Republic of Kazakhstan in accordance with international treaties (agreements). Документы на иностранном языке предоставляются с нотариально засвидетельствованным переводом на казахский или русский язык.

11.1.6 Persons applying to the Master's degree program in Humanities, Social Sciences, Business and Management, are exempted from the CT in the Master's degree program with English language of instruction if they have an international certificate of passing the standardized test Graduate Record Examinations (GRE) with scores according to Annex 8.

11.1.7 Applicants to the Counseling Psychology educational program must complete 10 credits. The list of required prerequisites shall be consulted with the Admissions Committee Manager and the School of Liberal Arts.

11.2. List of documents

11.2.1 Individuals applying for master's program shall submit the following documents to the University:

- document confirming higher education (original, when submitting documents to the Admissions Committee);
- ID card copy;
- 4 3x4 sized 6 photos (online and original);
- 075-Y medical certificate (original);
- fluorography (original);
- a copy of the Complex Testing certificate;

- an admission fee receipt.

11.3 The foreign language entrance requirements.

11.3.1 Individuals who have one of the international certificates confirming foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency shall be exempted from foreign language CT for master's program in the following languages:

English language:

- IELTS International English Language Tests System, threshold score – at least 6.0;
- IELTS INDICATOR, threshold score – at least 6.0;
- Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score - at least 543;
- Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score – at least 60;
- TOEFL PBT (Test of English as a Foreign Language) Paper-based testing, threshold – at least 498;

German language:

- Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau C1/level C1), TestDaFPrüfung (NiveauC1/level C1);

French language:

- Test de Francais International™ – (TFI – no lower level than B1 in reading and listening), Diplome d'Etudes en Langue francaise (DELF), level B2), Diplome Approfondi de Langue francaise – (DALF, level C1), Test de connaissance du francais – (TCF – no less than 50 points).

11.4 Requirements for candidates to ISE master's programmes

11.4.1 Individuals applying for master's programmes with English language of instruction shall pass CT, including Proficiency profile test on academic programme in English and Readiness for training test optional in Kazakh, Russian or English.

11.4.2 Readiness for training test consists of the critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identifying the hidden patterns, causal relationships) test, as well as tests on special courses.

Persons entering a master's program in an unrelated educational program and having successfully passed the entrance exams are recommended to study master's prerequisites of the programmes in accordance with the requirements specified in the ISE academic catalog. By decision of the Academic Quality Assurance Committee, academic credits can be transferred on an individual basis:

- holders of professional GARP certificates (FRMI, FRMII, FRM, FRM holder), CFA (first level CFA holder, CFA candidate II, CFA candidate III, CFA holder);
- for undergraduates who studied the courses of the educational program of the Master's degree during the period of study in a bachelor's degree;
- Master's students enrolled in the bachelor's program "Finance", recognized by the CFA Institute (CFA University Affiliation Partner status), can apply for the transfer of courses up to 15 credits upon admission to the master's program "Finance" if the learning outcomes of the courses coincide;
- Master's students enrolled in the bachelor's program with English as the language of instruction can apply for the transfer of courses upon admission to the master's program "Economics" if the learning outcomes of the courses coincide;
- Non-degree students who have mastered the courses of the educational program of bachelor's or master's degree, when enrolling as a bachelor's or master's degree student in accordance with the academic policy towards non-degree students.

11.5 Requirements for candidates to KLS master's programmes

11.5.1 Individuals applying for master's program shall pass CT, including Foreign language proficiency test (optional English, German and French), Proficiency profile test on academic programme, Readiness for training test optional in Kazakh or Russian.

11.5.2 Individuals applying for master's programmes with English language of instruction shall pass CT, including Proficiency profile test on academic programme in English and Readiness for training test optional in Kazakh, Russian or English

A prerequisite for registering for programmes of International Business Law – Double Diploma Program with Vytautas Magnus University (Lithuania), Law of International Trade, Finance and Economic Integration – Double Diploma Program with Higher School of Economics (Moscow), LLM in International Economic Law – Double Diploma Program with Halle-Wittenberg University (Germany) shall be passing an internal interview.

11.5.3 Readiness for Training Test consists of the critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identifying the hidden patterns, causal relationships) test, as well as tests on special courses.

11.5.4 Individuals applying for master's program in unrelated major and having successfully passed the entrance examinations shall be recommended to master the program prerequisites in accordance with the requirements of KLS programmes.

11.6. Requirements for candidates to SLA master's programmes

11.6.1 Individuals applying for master's programmes with English language instruction shall pass CT, including Proficiency profile test on academic programme in English and Readiness for training test optional in Kazakh, Russian or English.

11.6.2 Readiness for Training Test consists of the critical thinking (elementary mathematics, interpretation of various forms of information) and analytical thinking (analysis of academic and popular scientific texts, identifying the hidden patterns, causal relationships) test, as well as tests on special courses.

11.6.3 Individuals applying for master's program in unrelated major and having successfully passed the entrance examinations shall be recommended to master the program prerequisites in accordance with the requirements specified in SLA academic catalog.

Transfer of academic credits shall be made by the decision of the Academic Quality Assurance Committee:

- Master's degree students who have studied the courses of the academic programme of the master's program during the period of study in a bachelor's degree;
- non-degree students who have mastered the courses of the bachelor's or master's academic programmes, when enrolled in the University bachelor's or master's programmes, no more than 40 academic credits per academic year.

11.7 Doctoral (PhD) program

11.7.1 Individuals holding Master's degree and having work experience of no less than one (1) year, who have mastered the corresponding or related professional postgraduate curriculum of no less than 120 ECTS, shall be admitted to the doctoral program.

11.7.2 Candidates applying for doctoral programmes must submit the following documents to Admissions Committee:

- research proposal of the planned research thesis, agreed with the prospective domestic or foreign research advisor;
- a copy of ID;
- a document confirming education (original);
- an international certificate confirming the foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency;
- list of research publications (if any);
- 3x4 sized 6 photos (original and online);
- 075-Y medical certificate (original);
- fluorography (original);
- personal data sheet on personnel and professional records confirming work experience (for persons with work experience).
- an admission fee receipt.

11.7.3 Individuals who received educational documents in foreign educational institutions, in accordance with Paragraph 9-1 of the Standard rules for admission to training in the organization, implementing academic programmes of postgraduate education, for admission to master's and doctoral programmes in accordance with the received level of education and training profile, it is necessary to pass the recognition or

nostrification procedure of educational documents and submit a certificate of recognition/nostrification of educational documents to the Admissions Committee.

Educational documents issued by foreign educational institutions shall be recognized on the territory of the Republic of Kazakhstan in accordance with international treaties (agreements).

11.7.4 Candidates applying for doctoral program shall provide international certificates confirming foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency:

English language:

- IELTS/International English Language Tests System, threshold score – at least 5,5;
- Test of English as a Foreign Language Institutional Testing Program (TOEFL ITP), threshold score – no less than 460 points;

Persons who have a certificate TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) take an additional English language proficiency test before the entrance exam to doctoral program.

The number of test tasks of the additional English language proficiency test is 100 questions. The maximum number of points is 100.

The additional English language proficiency test is evaluated in the form of "admitted" or "not admitted". To get the "admission" grade it is necessary to score at least 75 points.

Additional testing of English language skills is conducted by NTC in the organizations determined by the authorized body in the field of education.

The date, time and place of the additional English language proficiency test are notified to the applicants through their personal account.

- Test of English as a Foreign Language Institutional Testing Program Internet-based Test (TOEFL IBT), threshold score – at least 46;
- TOEFL PBT Test of English as a Foreign Language Paper-based testing, threshold score – at least 453.

German language:

- Deutsche Sprachprüfung fuer den Hochschulzugang (DSH, Niveau B2/level B2), TestDaFPrüfung (Niveau B2/level B2).

French language:

- Test de Francais International™ – (TFI) – at least level B2 in reading and listening), Diplome d'Etudes en Langue francaise – (DELF), level B2), Diplome Approfondi de Langue francaise – (DALF), level B2), Test de connaissance du francais – (TCF) – at least 50 points).

11.8 Selection procedure for doctoral program.

Candidates are first interviewed by the university in an online format.

An entrance examination in a computer format for groups of doctoral academic programmes is carried out in organizations determined by the authorized body in the field of education. The entrance exam for doctoral studies in computer format consists of:

- 1) writing an essay;
- 2) test for readiness to study in doctoral studies;
- 3) answers to exam questions on the profile of the group of the educational program.

The final grade is a set of points obtained by summing up the results of the assessment of the essay, the test for readiness to study in doctoral studies, the answer to exam questions on the profile of the group of the educational program.

Training at doctoral programmes for citizens of the Republic of Kazakhstan shall be available on a free basis or on a fee basis (at the expense of citizens' own funds and other sources).

11.8.1 Enrollment of individuals for doctoral program shall be carried out on the basis of an international certificate confirming foreign language proficiency in accordance with the Common European competences (standards) of foreign language proficiency and based on the results of an entrance examinations on the group profile of academic programmes of doctoral program who scored no less than 50 points out of possible 100 points.

11.8.2 Individuals who have scored no less than 75 points in the entrance examination shall be enrolled in doctoral program on state educational order on a competitive basis. In case of scoring identical points, the research achievements corresponding to the profile of the chosen major shall be taken into account: research publications, including in high ranked research publications; certificates of research development; certificates on awarding research scholarships, grants; certificates/diplomas for participation in research conferences and competitions, work experience in major.

11.9 Admission of foreign citizens to master's and doctoral programmes

Admission of international students to master's, doctoral programmes and fellowship shall be carried out on a fee basis. Receiving free postgraduate education by foreigners on a competitive basis in accordance with the state educational order shall be determined by international treaties of the Republic of Kazakhstan, with the exception of the scholarship program for master's programmes.

Admission of foreign citizens to train at OHPE or research institutions on a fee basis shall be carried out according to the results of an interview conducted by the Admissions committee of OHPE or research institutions during the calendar year. Enrollment of foreign citizens shall be carried out in accordance with the academic calendar, within five (5) days before the start of the next academic period.

11.9.1 For international students the entrance examinations consist of the following:

- Interview.

11.9.2 International students applying for master or doctoral programmes must fill in the application form and submit the following documents:

- Diploma with an appendix on graduation from a bachelor's or master's degree program (original);
- 3x4 sized 6 photos;
- 075-Y medical certificate (original);
- fluorography (original);
- certificate confirming foreign language proficiency (if any);
- a certificate on awarding an educational grant (if any);
- ID copy (the original documents required);
- criminal record certificate;
- documents submitted in a foreign language must have a notarized translation into Kazakh or Russian language;
- admission fee receipt.

Persons who have received education documents in foreign educational organizations, in accordance with paragraph 5 of the Standard Rules for admission to study in educational organizations, implementing professional programmes of postgraduate education, for admission to master's and doctoral studies in accordance with the received level of education and profile of training must undergo the procedure of recognition or nostrification of education documents and provide the Admissions Committee with a certificate of recognition / nostrification of education documents.

Documents on education, issued by foreign educational organizations, are recognized in the territory of the Republic of Kazakhstan in accordance with international treaties (agreements).

Documents in a foreign language shall be provided with a notarized translation into Kazakh or Russian language.

Documents according to the specified list must be sent to the Admissions committee for consideration in electronic form **by 25 July 2023**, email admission@kazguu.kz.

11.9.3 Visa support and signing contracts.

Registration of students from visa-free regime countries shall be carried out by LSO staff. Issuing invitations, visa support, registration of students from visa regime countries shall be carried out by the International Cooperation Department managers.

The Admissions Committee manager shall send the student by mail an official letter of invitation from the University and a visa support number to apply for a visa at the Embassy of Kazakhstan in his/her country.

In case an applicant is out of Kazakhstan, it is possible to sign an agreement in his/her country and send the signed agreement by mail to the Admissions committee for further procedure (while the costs of mail services shall be covered by applicants). It is also available to sign a contract online.

After receiving a visa, the applicant must arrive in the country no later than 24 August 2023 and pay the tuition fee for 1 semester. In this case, before arrival, the applicant must send a scanned version of the ticket and visa in the passport to the Admissions committee manager. During the day (or the next day) upon arrival in the country, the applicant must register in the LSO/ICD and Migration Service journal.

11.9.4 Campus. The applicant shall submit an application for dormitory check-in via the Platonus information system or with the help of the Admissions Committee manager.

CHAPTER 12. ADMISSION RULES FOR MBA/DBA PROGRAMMES

12.1 Citizens of the Republic of Kazakhstan, as well as foreign citizens with higher education, confirmed by a state-issued document and a certificate of recognition (nostrification) of educational documents (for foreign citizens) shall be admitted for postgraduate academic programmes.

12.2 Admission to MBA programmes takes place three times a year: Fall, Winter, and Spring.

12.3 Admission to the DBA program takes place once a year, with enrollment in September of the current year.

12.4 Requirements for students of academic programmes:

- MBA: work experience of no less than five (5) years (Admissions committee reserves the right to consider exceptional candidates with work experience of no less than three (3) years), with the obligatory provision of an open CV describing the academic background and work experience;
- EMBA: work experience of no less than six (6) years (Admissions committee reserves the right to consider exceptional candidates with work experience of no less than five (5) years), with the obligatory provision of an open CV describing the academic background and work experience;
- DBA: Master's/MBA/PhD degree, 7 years of work experience, 3 of them in a managerial position.

12.5 Training on continuing academic programmes shall be carried out on the basis of contracts for providing educational services concluded with JSC MAQSUT NARIKBAYEV UNIVERSITY with individuals or legal entities.

12.6 The contingent of MBA/EMBA/DBA students shall be formed from individuals whose tuition fees are paid at the expense of citizens' own funds and other sources.

12.7 International students shall be accepted for MBA/EMBA/DBA programmes based on the interview results.

12.8 Applicants for MBA/EMBA/DBA programmes shall submit the following documents to the University Admissions Committee:

- a copy of a document of higher education;
- a personal data sheet on personnel and professional records and copy of workbook (if any);
- CV;
- Letter of Recommendation;
- 3x4 sized 6 photos;
- 075 medical certificate;
- a copy of ID;
- list of research publications, as well as recommendations for candidates for DBA program (if any).

12.9 The original of the documents shall be provided with copies for verification. After verification, the originals shall be returned.

12.10 Documents submitted in a foreign language must have a notarized translation into Kazakh or Russian. Documents provided by foreign citizens must be nostrified in the prescribed manner.

12.11 Candidates applying for MBA programmes shall be interviewed (the presence of recommendation letters is advantageous for the interview) and submit an ESSAY on the chosen topic (no less than 500 words).

Essay 1. The University and Business School community is multicultural and multinational. To what extent can your personal experience influence the development of our community?

Essay 2. Describe your personal achievement that has had a particular impact on your life. Essay 3: Why do I want to study at MAQSUT NARIKBAYEV UNIVERSITY?

12.12 Candidates applying for DBA program, at the first stage, shall submit a detailed essay with answers to the following questions: What factors motivated you to become a program candidate? What goals do you have in business and what research fields do you intend to choose? Describe your research section briefly. The second stage shall be the interview (the presence of recommendation letters is important for the interview).

12.13 Admission committee of Business School shall be created to conduct an interview for MBA/EMBA/DBA programmes. The Admissions committee shall consist of a chairman and two members, as well as appeal commissions from among the Business School faculty members.

12.14 Enrollment in MBA/EMBA/DBA programmes shall be carried out by order of the Provost based on the decision of the Admissions committee.

12.15 The University Admissions committee shall carry out enrollment of students before 30 August, 10 December, 10 March of the current academic year.

12.16 The order on the enrollment of students on a contractual basis shall be issued only after the conclusion of an agreement for providing educational services and full or partial payment (first tranche) of the first academic year.

12.16 All MBA/EMBA program graduates shall receive a diploma of the Republic of Kazakhstan of the established sample, Diploma Supplement, a diploma of the proper sample and the opportunity to receive an international double diploma from Business School Partner Universities with an academic degree: Master of Business Administration.

12.18 All DBA program graduates shall receive a diploma of the Republic of Kazakhstan of the established sample, Diploma Supplement, a diploma of the proper sample and the opportunity to receive an international double diploma from Business School Partner Universities. The degree awarded: Doctor of Business Administration.

CHAPTER 13. ADMISSION REQUIREMENTS OF BACHELOR'S PROGRAMMES FOR INTERNATIONAL STUDENTS

13.1 Admission of international students to academic programmes shall be carried out on the basis of the applicant's applications and the results of entrance examinations conducted by the University Admissions committee.

Before the interview:

- a copy of passport;
- original document on secondary, technical, and vocational (primary and secondary vocational, post-secondary) or higher education (certificate/diploma with transcript);
- documents submitted in a foreign language must have a notarized translation into Kazakh or Russian. If the applicant is under 18 years old, it is necessary to provide a copy of the birth certificate and the presence of one of the parents is obliged;
- criminal record certificate.

After the interview:

- 3x4 sized 6 photos;
- 075 medical certificate (original);
- fluorography (original);
- admission fee receipt.

13.2 An applicant shall be able to provide copies of documents online by sending them to Admissions committee e-mail admission@kazguu.kz, while the applicant shall undertake to provide the original documents to the Admissions committee when enrolling.

13.3 Educational documents issued by foreign educational institutions shall undergo a nostrification (recognition) procedure in accordance with the procedure established by law after the enrollment of individuals during the first semester.

Documents submitted in a foreign language must have a notarized translation into Kazakh or Russian.

13.4 Deadlines for submission of documents. For citizens of countries:

- with visa regime until August 1, 2023;

- with visa-free regime until August 15, 2023.

13.5 Requirements for English proficiency.

For admission, applicants must take KAZGUU English Placement Test to determine English proficiency level. The cost of testing shall be determined according to the register of costs of the University.

An applicant who submitted an Academic IELTS certificate to the Admissions committee with a score corresponding to the School requirements specified in Table 1, are exempted the English proficiency test.

13.6 Interview with foreign applicants.

Interviews with applicants shall be conducted by the Higher Schools Admissions committees. Within three days, the applicant receives a notification of the results of the interview (listed on the website and individually by e-mail).

The applicant receives confirmation of the decision by the Committee, instructions for obtaining a visa, login for AIS Platonus and information on obtaining health insurance

13.7 Visa support and signing contracts.

Registration of students from visa-free regime countries shall be carried out by LSO staff. Issuing invitations, visa support, registration of students from visa regime countries shall be carried out by the International Cooperation Department managers.

The Admissions Committee manager shall send the student by mail an official letter of invitation from the University and a visa support number to apply for a visa at the Embassy of Kazakhstan in his/her country.

In case an applicant is out of the Republic of Kazakhstan, it is possible to sign an agreement in his/her country and send the signed agreement by mail to the Admissions committee for further procedure (while the costs of mail services shall be covered by applicants). It is also available to sign a contract online.

After receiving a visa, the applicant must arrive in the country no later than 20 August 2021 and pay the tuition fee for 1 semester. In this case, before arrival, the applicant must send a scanned version of the ticket and visa in the passport to the Admissions committee manager. During the day (or the next day) upon arrival in the country, the applicant must register in the LSO/ICD and Migration Service journal.

13.8 Campus. The applicant shall submit an application for dormitory check-in via the Platonus information system or with the help of the Admissions committee manager.

13.9 Requirements for knowledge in mathematics for ISE.

For admission of foreign applicants to the academic programmes 6B04114 – Business

Administration in Accounting, 6B04114 Business Administration in Finance, 6B04112 – Business Administration in Economics and Data Science, 6B04115 – Business Administration in Management, 6B04116 – Business Administration in Information Technologies, 6B04116 Business Administration in Marketing at ISE, it is necessary to pass an **internal examination in Mathematics**. In case an applicant provides the Admissions Committee with GMAT certificates, as well as supporting documents on completion of the International Baccalaureate (IB) and passing the Cambridge International AS and A Level qualification (CIE), the applicant shall be exempted from taking the internal examination.

Table 5 Entrance requirements for mathematics

Academic programme	Internal examination	GMAT	IB	Cambridge test
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6B04114 – Business Administration in Accounting 6B04114 Business Administration in Finance 6B04112 – Business Administration in Economics and Data Science 6B04115 – Business Administration in Management 6B04116 – Business Administration in Information Technologies 6B04116 Business Administration in Marketing	25 points of 40	30% of 100%	B-	B-
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CHAPTER 14. OTHER TERMS AND CONDITIONS

14.1 Any changes and amendments shall be made to these Rules only in agreement with the Chairman of the Board of MAQSUT NARIKBAYEV UNIVERSITY. The original of this document shall be kept in Marketing and Sales Department, copies certified in accordance with the established procedure shall be handed to the heads of structural divisions.

Annex I

List of academic programmes in which MAQSUT NARIKBAYEV UNIVERSITY conducts full-time study (indicating the profile subjects of the unified national testing and threshold points.)

Name of group of academic programmes	Code and name of academic programmes	Profile subject 1	Profile subject 2	Language of instruction
B036 Translation Studies	6B02301 Translation Studies	World History (at least 5 points)	Foreign language (at least 5 points)	English
B036 Translation Studies	6B02302 Applied Linguistics	World History (at least 5 points)	Foreign language (at least 5 points)	English
B037 Philology	Kazakh-English languages and linguistics	Kazakh language (at least 5 points)	Kazakh literature (at least 5 points)	Kazakh
B041 Psychology	6B03101 Psychology	Biology (at least 5 points)	Geography (at least 5 points)	Kazakh / Russian
B042 Journalism and reporting	6B03201 Journalism: Analytics and Investigations	Creative Examination (Essay) (at least 20 points)	Creative examination (Interview to identify professional aptitude) (at least 20 points)	Kazakh / Russian
B044 Management and administration	Business administration in Management	Geography (at least 5 points)	Mathematics (at least 25 points)	English
B044 Management and administration	Business administration in IT	Geography (at least 5 points)	Mathematics (at least 25 points)	English
B045 Auditing and Taxation	6B04111 Business Administration in Accounting	Geography (at least 5 points)	Mathematics (at least 25 points)	English

B046 Finance, Economics, Banking and Insurance	6B04112 Business Administration in Economics and Data Science	Geography (at least 5 points)	Mathematics (at least 25 points)	English
B046 Finance, Economics, Banking and Insurance	6B04114 Business Administration in Finance	Geography (at least 5 points)	Mathematics (at least 25 points)	English
B075 Marketing and advertisement	6B04117 Business Administration in Marketing	Geography (at least 5 points)	Mathematics (at least 25 points)	English
B049 Law	6B04201 Jurisprudence	World History (at least 5 points)	Fundamentals of law (at least 10 points) ⁸	Kazakh / Russian
B049 Law	6B04202 International Law	World History (at least 5 points)	Fundamentals of law (at least 10 points) ⁸	Kazakh / Russian
B049 Law	6B04203 Law and Law Enforcement	World History (at least 5 points)	Fundamentals of law (at least 10 points) ⁸	Kazakh / Russian
B091 Tourism	6B11101 Hospitality	Geography (at least 5 points)	Foreign language (at least 5 points)	English
B091 Tourism	6B11102 Tourism	Geography (at least 5 points)	Foreign language (at least 5 points)	English
B140 International Relations and Diplomacy	6B03103 International Relations	World History (at least 15 points)	Foreign language (at least 30 points)	English

The applicants who scored less than 10 points in the course of UNT in the subject 'Fundamentals of Law', are enrolled in the KLS programmes conditionally and at the end of the first semester must successfully master the course 'Theory of State and Law' with a final grade of not less than C+; 70%; 2.33. Until the fulfillment of this requirement, they are not subject to transfer to subsequent courses.

Annex 2

List of academic programmes, according to which M. Narikbayev KAZGUU University enrolls students for a reduced study period

a) on the basis of secondary vocational education (full-time)

Name of group of academic programmes	Code and name of educational program	General professional discipline	Special discipline	Language of instruction	Duration of training
B036 Translation Studies	6B02301 Translation Studies	Kazakh/ Russian language	Foreign language	English	3 years
B036 Translation Studies	6B02302 Applied Linguistics	Kazakh/ Russian language	Foreign language	English	3 years
B037 Philology	6B02303 Kazakh English language and linguistics	Kazakh language	Kazakh literature	Kazakh	3 years
B041 Psychology	6B03101 Psychology	History of Kazakhstan	Fundamentals of Psychology	Kazakh/ Russian	3 years
B042 Journalism and reporting	6B03201 Journalism: analytics and investigation	Creative exam (according to VET)	Kazakh/ Russian	Kazakh/ Russian	3 years
B049 Law	6B04201 Jurisprudence	Fundamentals of the Theory of State and Law	Civil law of the Republic of Kazakhstan	Kazakh/ Russian	3 years
B091 Tourism	6B11101 Hospitality	Geography	Organization of tourist activities	English	3 years
B091 Tourism	6B11102 Tourism	Geography	Organization of tourist activities	English	3 years

List of academic programmes of Master's degree, in which the School of Liberal Arts enrolls students (with indication of profile subjects of complex test for admission to the Master's programmes)

Code	Name of academic programmes	Duration of training	Profile subject 1	Profile subject 2	Language of instruction	
	Group of academic programmes					
	M056 Translation Studies, Simultaneous Interpretation					
7M02301	Translation Studies	1 year	Theory of Translation	Professionally Oriented Foreign Language	English	
7M02321	Translation Studies	2 years			English	
	M059 Foreign Philology					
7M02322	Applied Linguistics	2 years	Fundamentals of Language Theory	Professionally Oriented Foreign Language	English	
	M066 Psychology					
7M03101	Consultative Psychology	1 year	General Psychology	Development Psychology	Russian	
		2 years				

List of academic programmes of Master's degree, in which the International School of Economics enrolls students (with indication of profile subjects of complex test for admission to the Master's programmes)

Code	Name of academic programmes	Duration of training	Profile subject 1	Profile subject 2	Language of instruction
	Group of academic programmes				
	M070 Economics				
7M04142	Economics	2 years	Enterprise Economics	Macroeconomics	English
	M074 Finance, Banking and Insurance				
7M04124	Finance	2 years	Fundamentals of Finance	Corporate Finance	English

List of academic programmes of Master's degree, in which the KAZGUU Law School enrolls students (with indication of profile subjects of complex test for admission to the Master's programmes)

Code	Name of academic programmes	Duration of training	Profile subject 1	Profile subject 2	Language of instruction
	Group of academic programmes				
	M078 Law				
M078 Law	Jurisprudence	1 year	Theory of State and Law	Situational Study	Russian
	Jurisprudence	2 years			Russian
	International Law	1 year	Theory of	Situational	Russian

	International Law	2 years	State and Law	Study	Russian
	Competition Law	1 year	Theory of State and Law	Situational Study	Russian
	IT Law	1 year	Theory of State and Law	Situational Study	Russian

List of Master's and Doctoral degree programmes of MAQSUT NARIKBAYEV UNIVERSITY

Group of academic programmes	Code and name of academic programmes	Duration of training	Language of instruction
M056 Translation Studies	7M02301 Translation Studies	1 year	English
M056 Translation Studies	7M02321 Translation Studies	2 years	English
M059 Foreign Philology	7M02322 Applied Linguistics	2 years	English
M066 Psychology	7M03101 Consulting Psychology	1 year	Russian
M066 Psychology	7M03101 Consulting Psychology	2 years	Russian
M070 Economics	7M04142 Economics	2 years	English
M072 Management and Governance	7M04150 Master of Business Administration	2 years	English/ Russian
M072 Management and Governance	7M04151 Executive MBA	1 year	English/ Russian
M074 Finance, Banking and Insurance	7M04124 Finance	2 years	English
M078 Law	7M04201 Jurisprudence	1 year	Russian
M078 Law	7M04211 Jurisprudence	2 years	Russian
M078 Law	7M04202 International Law	1 years	English
M078 Law	7M04212 International Law	2 years	English
M078 Law	7M04207 Competition Law	1 year	English

M078 Law	7M04208 IT Law	1 year	English
D072 Management and Governance	8D04150 Doctor of Business Administration	3 years	English/ Russian
D078 Law	8D04201 Jurisprudence	3 years	Russian
D070 Economics	8D04101 Economics	3 years	English

Correspondence of related groups of academic programmes of higher education and technical and vocational, post-secondary education specialties

Name of academic programmes of higher education	Specialties and qualifications of technical and vocational education	
	Codes of specialties and qualifications	Codes of specialties and qualifications
B049 Law		
6B04201 – Jurisprudence (study period – 3 years)	0201000	Legal Studies
	020101 3	Lawyer
	020102 3	Legal adviser
	0202000	Law enforcement
	020201 3	Lawyer
	0203000	Patent Law
	020301 3	Technician
B036 Translation Studies		
6B02301 - Translation Studies (study period – 3 years) /6B02302 - Applied Linguistics (study period – 3 years)	0111000	Basic secondary education
	011108 3	Foreign language teacher
	0512000	Translation Studies (by type)
	051201 3	Translator
	051202 3	Guide-interpreter
	051201 3	Translator
	051202 3	Guide-interpreter
B037 Philology		
6B02303 Kazakh-English languages and linguistics (study period – 3 years)	0111000	Basic secondary education
	011101 3	Teacher of Kazakh language and literature
	011102 3	Teacher of Russian language and literature
	011103 3	Teacher of Uigur language and literature
	011104 3	Teacher of Uzbek language and literature
	011108 3	Foreign language teacher
	051202 3	Guide-interpreter
B041 Psychology		
6B03101 Psychology (study period – 3 years)	0102000	Organization of educational work (by level)
	010201 3	Additional education teacher
	010202 3	Teacher-organizer
	010206 4	Applied bachelor in organization of educational work
	0103000	Physical education and sport
	010302 3	Physical education teacher
	010303 3	Sport trainer-instructor
	010304 3	Adaptive physical education teacher
	010305 4	Applied bachelor in physical education
	0105000	Primary education
	010501 3	Primary education teacher
	010502 3	Teacher of computer science in primary education

	010503 3	Teacher of foreign language in primary education
	010504 3	Self-knowledge teacher
	010508 3	Primary education teacher with English language proficiency

	010509 3	Teacher of computer science in primary education with English language proficiency
	010510 4	Applied bachelor in primary education
	0108000	Music education
	010801 3	Music teacher in pre-School and basic secondary education
	0109000	Life safety and valeology
	010901 3	Teacher of fundamentals of life safety and valeology in basic secondary education
	0111000	Basic secondary education
	011101 3	Teacher of Kazakh language and literature
	011102 3	Teacher of Russian language and literature
	011103 3	Teacher of Uigur language and literature
	011104 3	Teacher of Uzbek language and literature
	011105 3	Self-knowledge teacher
	011106 3	Mathematics teacher
	011107 3	Physics teacher
	011108 3	Foreign language teacher
	011109 3	Computer science teacher
	011110 3	Self-knowledge teacher with English language proficiency
	011111 3	Mathematics teacher with English language proficiency
	011112 3	Physics teacher with English language proficiency
	011114 3	Arts teacher
	011113 4	Applied teacher in basic secondary education
	0112000	Islamic studies
	011202 3	Basics of Islam teacher

B042 - Journalism and Reporting

6B03201 Journalism: Analytics and Investigations	011100 0	Basic secondary education
	011101 3	Teacher of Kazakh language and literature
	011102 3	Teacher of Russian language and literature
	011103 3	Teacher of Uigur language and literature
	011104 3	Teacher of Uzbek language and literature
	011108 3	Foreign language teacher
	011113 4	Applied bachelor in basic secondary education

B091 Tourism

6B1102 – Tourism (study period – 3 years)	0508000	Catering
	050806 3	Technologist-manager
	0511000	Tourism (by industry)
	051104 3	Manager
	0512000	Translation Studies (by type)
	051201 3	Translator
	051202 3	Guide-interpreter
	0521000	Hotel business: restaurant/hotel management

052101 3	Service manager
0522000	Event organization and service
052201 3	Event manager
1226000	Technology and organization of production of food enterprises
122603 3	Technologist
122604 3	Technician-technologist
122606 4	Applied bachelor in technology and organization of production of food enterprises

**Scale of conversion of International Certificate of Standardized test GRE scores to CT scores
for Master's degree programmes with English as the language of instruction**

International Standardized Test GRE			Comprehensive testing	
Test sections	Points for Study Areas "Humanities Sciences", "Social Sciences"	Points for Study Areas "Business and Management"	Types of tests	Score
Quantitative Reasoning	At least 155 points	At least 160 points	Test for determination of readiness for learning Test on the profile group of academic programmes	30
			Test for determination of readiness for learning	70

Internal entrance exam for the Master's degree programmes of the International School of Economics "Finance»

BLOCK 1 – Mathematical section (Quantitative)	Task 1-Problem Solving
BLOCK 2 – Data Sufficiency Problem	Task 1 - Analysis of quantitative problems
Time (min)	120
Threshold score	By the decision of the Commission of Higher School of Economics for the admission of applicants

Educational Program	Minimal score
School of Liberal Arts	
6B02301 Translation Studies	120
6B02302 Applied Linguistics	
6B02303 Kazakh-English Language and Linguistics	50
6B03101 Psychology	120
6B03201 Journalism: Analytics and Investigations	60
6B11101 Hospitality	50
6B11102-Tourism	
KAZGUU Law School	
6B04201 Jurisprudence	120
6B04202 International Law	
6B04203 Law and Law Enforcement	
International School of Economics	
6B03103 International Relations	120
6B04111 Business Administration in Auditing	50
6B04112 Business Administration in Economics and Data Science	50
6B04114 Business Administration in Finance	
6B04115 Business Administration in Management	120
6B04116 IT Business Administration	
6B04117 Business Administration in Marketing	120

Rules for the KAZGUU English Placement Test (KEPT) entrance exam in English, Kazakh/Russian

Candidates need to:

- Register for the KEPT examination via the link <https://lp.kazguu.kz/buklet#rec554220059> ;
- Make payment for the exam and attach a payment receipt in the registration form;
- Check your email address to get a link to the exam (sometimes the email may be found in Spam);
- Connect via a link sent to your email address on the designated day between 9:30 and 9 50 (English) and 14:00 (Kazakh/Russian);
- Prepare your ID (original) and an electronic payment receipt in pdf format (according to the Register of the Cost of Services);
- Listen carefully and follow the instructions given during the exam;
- Inform the examiner immediately if any technical problems occur;

Candidates are not allowed to:

- Violate the rules of the exam;
- Use additional materials, a mobile phone, and other electronic devices other than the computer on which the exam will be taken;
- Make noise before or during the exam;
- Turn off the camera;

- Talk to other candidates during the exam;
- Cheat during the exam;
- Navigate to other pages in the Internet browser;
- Discuss and disclose the content of the exam.

Also worth remembering:

- If any cases of violation of academic integrity, the exam results will be annulled.
- A candidate who violates one or more of these rules will be suspended from KEPT exam, while the fee for taking the exam is non-refundable;
- All parts of the exam in English, Kazakh/Russian languages are held on the same day according to the established schedule.

Payment of the cost of participation in the entrance exam is made according to the register of MAQSUT NARIKBAYEV UNIVERSITY, which you can find at the admissions office or on the official website.